



REPUBLIC OF THE PHILIPPINES
Province of Basilan
CITY GOVERNMENT of ISABELA
OFFICE OF THE CITY MAYOR
2/F Isabela City Hall, Sunrise, Isabela City, Basilan 7300

EXECUTIVE ORDER NO. 07
SERIES OF 2024 eg

**AN ORDER RECONSTITUTING THE LOCAL GOVERNANCE PERFORMANCE
MANAGEMENT SYSTEM (LGPMS) TEAM OF THE CITY OF ISABELA FOR THE SEAL
OF GOOD LOCAL GOVERNANCE (SGLG), IDENTIFYING ITS MEMBERS, THEIR
DUTIES AND FUNCTIONS AND OTHER PURPOSES**

WHEREAS, the Seal of Good Local Governance (SGLG) is a progressive assessment system that gives distinction to remarkable local governance performance across several areas namely: Financial Administration and Sustainability, Disaster Preparedness, Social Protection and Sensitivity, Health Compliance and Responsiveness, Sustainable Education, Business-Friendliness and Competitiveness, safety Peace and Order, Environment Management, Tourism, Heritage Development., Culture and Arts and Youth Development;

WHEREAS, in July 23, 2018, Republic Act 11292 established and institutionalized the Seal of Good Local Governance (SGLG) for Local Government Units, and allocated for this purpose the Seal of Good Local Governance Fund;

WHEREAS, DILG Memorandum Circular No. 2022-026 stated that the LGPMS be the main platform of the SGLG particularly for online data entry and web reports hence the need to create the Local Governance Performance Management System (LGPMS) Team who shall facilitate and ensure compliance of the city to the criteria and requirements for the SGLG;

WHEREAS, Executive Order No. 04, S. 2023 was issued reconstituting the Local Governance Performance Management System/Seal of Good Local Governance – Technical Working Group (LGPMS/SGLG – TWG);

WHEREAS, there is a need to reconstitute the same in order to enlist and include sectors that are deemed to be very vital in the formulation and implementation or execution of the Local Governance Performance Management System in the City of Isabela, Basilan;

NOW, THEREFORE, I, SITTI DJALIA A. TURABIN-HATAMAN City Mayor of Isabela City, by virtue of the powers vested in me by the law, do hereby order the reconstitution of the LGPMS Team of the City of Isabela, with the following stipulations:



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Section 1. Composition.

The LGPMS Team of the City of Isabela shall be composed of the following:

CHAIRMAN

HON. SITTI DJALIA A. TURABIN-HATAMAN
City Mayor

VICE CHAIRMAN

HON. JHUL KIFLI L. SALLIMAN
City Vice Mayor

MEMBERS:

HON. JAMES ABNER S. RODRIGUEZ

SP Member
Chairman, Committee on Good Governance
and Public Ethics

ARNEL O. ALVAREZ

CLGOO, Department of Interior & Local
Government

PLT COL PARSON J ASADIN

Chief of Police, ICPS

DR. JAY S. MONTEALTO, Ed.D.,JD,CESO VI

Schools Division Superintendent

MIRIAM L. SUACITO

Executive Director, Nagdilaab Foundation,
Inc. (NGO)

SR. MA. VALENTINA P. REBOLLOS

Manager, Isabela Foundation, Inc. (IFI)

PEDRITO A. EISMA

City Administrator

ENGR. GAY G. PALAGTIOSA

City Planning and Development Coordinator

HAIAT AIRA A. TAGURANAO

Acting City Budget Officer

MARY JANE F. ABENOJAR

Acting City Treasurer

USO DAN I. SALASIM

City Disaster Risk & Reduction Officer

JABER I. TIPLANI

Acting City Accountant

MENDRY-ANN A. LIM

City Information Officer/GAD Focal

NOR-AINA B. ASMARA

OIC, City Social Welfare and Development
Officer

DR. MOHREIN H. ISMAEL VI

City Health Officer

ARADELRIA T. BELLENG

PESO Manager



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RODELA A. NUÑAL
Secretary to the Sanggunian

JESSIELYN O. PUNO
City Population Officer

ATTY. ADZLAN S. IMRAN
City Legal Officer

CLAUDIO M. RAMOS II
City Tourism Officer

ENGR. REYNALDO J. DAGOHOY
Acting City Engineer

EUGENE B. STRONG
City General Services Officer

ROSELLA T. LUNA
City Human Resource & Management
Officer

DAYANG MIRHAMA A. JALJALIS
City Civil Registrar

VIDO F. YU
City Assessor

ERWIN ROY L. JALAO
City Veterinarian

AHMAD TIPLANI
City Cooperative Officer

MA GINA M. ALBERTO
City Agriculturist

JAIME JUANITO A. RIVERA
Local Economic Investment Promotion
Officer

LEVINA P. JAREJOLNE
LYDO

GEMMA C. PACULIO
PDAO

ALBERTO V. PORTICOS
Licensing Officer IV/BPLO

Section 2. Functions of the LGPMS Team

The LGPMS Team shall assume the following functions:

- a. Oversee the LGU's compliance with the program's requirements.
- b. Develop and implement strategies to meet, if not exceed, the minimum requirements set by the SGLG.
- c. Gather and organize relevant documents and means of verifications (MOVs) required for the SGLG assessment and national validation, if qualified.
- d. Implement quality control measures to ensure accuracy and completeness of the LGU's submission of MOVs to the SGLG Regional Assessment Team.



- e. Coordinate with the concerned Local Officials, Department Heads, National Government Agencies, and Civil Society Organizations within the LGU to ensure a holistic approach to meeting SGLG standards.
- f. Conduct regular monitoring and evaluation to identify strengths and areas for improvement of the LGU.
- g. Conduct an exit conference with all concern stakeholders for feedback and recommendations based on the result of the SGLG.
- h. Implement improvements based on feedback and lessons learned from previous SGLG assessments.
- i. Foster a culture of continuous improvement within the LGU.

Section 3. LGPMS/SGLG-Technical Working Group.

There shall be LGPMS/SGLG-TWG which shall be composed of the following:

Head of LGPMS/SGLG TWG

GAY G. PALAGTIOSA

City Planning and Development Coordinator

Members:

CPDO Technical Staffs

ARNEL O. ALVAREZ

LG00 VI, DILG

MOJAHEDEN S. COSAIN

Asst. CHRMO

SADDAM Y. LAGOYO

Public Services Officer II

RICARDO A. LAGUARDIA

POPS Plan Asst. Focal

Section 4. LGPMS/SGLG-TWG Functions.

The LGPMS/SGLG-TWG shall perform the following functions;

- a. Attain an objective and accurate assessment;





- b. Ensure that all City Department Heads/SGLG Champions provide all the necessary data and support assistance to the team;
- c. Facilitate the distribution, collection and consolidation of accomplished data capture forms from concerned agencies including CSO partner representatives;
- d. Encode collected data into the LGPMS website for the profile year (LGU Profile) in all the areas of governance;
- e. Facilitate the conduct of annual exit conference;
- f. The Head of LGPMS/SGLG-TWG in coordination with the SGLG Manager shall conduct the final review of all documents by Governance Areas and submit the same to DILG for review and pre-assessment;
- g. Provide technical and administrative support to the team;
- h. Perform other functions as may be required by the team.

Section 5. Designation of the SGLG Manager and SGLG Champions.

To effectively facilitate the distribution, collection and collation of the SGLG documents and data for assessment, the SGLG Manager and SGLG Champions are hereby designated/identified:

SGLG MANAGER

MR. PEDRITO A. EISMA

City Administrator

SGLG CHAMPIONS

Governance Areas	Champions	Position
1. Financial Administration and Sustainability	MARY JANE F. ABENOJAR	Acting City Treasurer
2. Disaster Preparedness	USO DAN I. SALASIM	City Disaster Risk Reduction Management Officer
3. Social Protection and Sensitivity	NOR-AINA B. ASMARA	OIC, City Social Welfare and Development Officer
4. Health Compliance and Responsiveness	MOHREIN H. ISMAEL, VI	City Health Officer



Governance Areas	Champions	Position
5. Sustainable Education	MOJAHEDEN S. COSAIN	Asst. City Human Resources and Management Officer
6. Business-Friendliness and Competitiveness	ALBERTO V. PORTICOS	Licensing Officer IV/BPLO
7. Safety Peace and Order	RICARDO A. LAGUARDIA	POPS Plan Asst. Focal
8. Environment Management	SADDAM Y. LAGOYO ALBINO ORBECIDO	Public Services Officer II EMS II
9. Tourism, Heritage Dev't., Culture and Arts	CLAUDIO M. RAMOS II	City Tourism Officer
10. Youth Development	LEVINIA P. JAREJOLNE	LYDO

Section 6. Functions of the SGLG Manager and SGLG Champions.

The SGLG Manager shall be responsible for the following duties;

- Supervises the SGLG Champions per governance performance areas on the preparation of the needed SGLG documents;
- Strictly monitor the performance SGLG Champions;
- Monitor and track down compliance of all basic SGLG indicators together with Head of the LGPMS/SGLG-TWG (CPDC);
- Submit the collated SGLG documents to the City Planning and Development Office;
- Perform other functions as may be required by the team.

The SGLG Champions of the 10 Governance Performance Area shall be responsible for;

- Collate and review all respective SGLG documents;
- Compile and consolidate SGLG documents (Book Bound) copy by governance area;
- Submit Book Bound SGLG documents by Governance Performance Area to the SGLG Manager;
- Perform other functions as may be required by the SGLG Manager.



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Section 7. Budgetary Requirements.

Funds for the full conduct of the LGPMS/SGLG assessment activities and review shall be provided by the Office of the City Mayor.

Section 8. Secretariat

The Office of the City Planning and Development Coordinator shall serve as secretariat to the LGPMS TEAM.

The secretariat shall be responsible for providing technical support, documentation of the proceedings, preparation of reports and such other assistance as may be required in the discharge of its function.

Section 9. Repealing Clause

All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed, superseded, or modified accordingly.

Section 10. Effectivity.

This Executive Order shall take effect immediately and shall be valid until sooner revoked or amended.

Done this 15th day of MARCH 2024, at Isabela City, Basilan Province, Philippines.


SITTI DJALIA A. TURABIN-HATAMAN
City Mayor



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isabelacity.gov.ph



city government of isabela de basilan



HAPIsabela

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