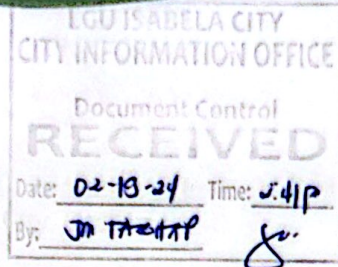




REPUBLIC OF THE PHILIPPINES
 Province of Basilan
CITY GOVERNMENT of ISABELA
OFFICE OF THE CITY MAYOR
 2/F Isabela City Hall, Sunrise, Isabela City, Basilan 7300



EXECUTIVE ORDER NO. 04
 Series of 2024

AN ORDER CREATING THE SEAL OF GOOD LOCAL GOVERNANCE INCENTIVE FUND (SGLGIF) PROJECT IMPLEMENTATION TEAM AND ITS TECHNICAL WORKING GROUP (TWG) OF THE LOCAL GOVERNMENT UNIT OF ISABELA CITY, BASILAN

WHEREAS, the Seal of Good Local Governance Incentive Fund (SGLG Incentive Fund), a Performance Challenge Fund, was institutionalized by virtue of Republic Act No.11292 otherwise known as the Seal of Good Local Governance Act of 2019, and is a Local Government Development Program managed by the Seal of Good Local Governance Council (hereinafter as the council), composed of various National Government Agencies (NGAs);

WHEREAS, the SGLG Incentive Fund is a progressive incentive system given to an eligible LGU in the form of a counterpart fund to finance high-impact local development projects prioritized by the LGU, and to further influence and encourage the LGU to deliver public service more effectively;

WHEREAS, through the SGLG Incentive Fund, the LGU is encouraged to promote effective and honest governance through an intensive campaign on full disclosure policy, as the Seal of Good Local Governance is one of the criteria in order for the LGU to be eligible for the SGLG Incentive Fund;

WHEREAS, the Local Government Unit of Isabela City, Basilan received a Notice of Eligibility dated January 18, 2024, from the Regional Director Paisal O. Abutazil, CESO III, DILG Region 9, informing that this office passed the Seal of Good Local Governance (SGLG) FY 2023, and eligible to avail the SGLG Incentive Fund 2023 subsidy in the amount of **TWO MILLION AND THREE HUNDRED THOUSAND PESOS (₱2,300,000.00)**;

WHEREAS, one of the requirements in availing of the SGLG Incentive Fund is the creation of a Project Implementation Team to facilitate and monitor the implementation of the projects prioritized by the LGU;

NOW THEREFORE, I, SITTI DJALIA A. TURABIN HATAMAN of Isabela City, Basilan by virtue of power vested in me by law and the Constitution do hereby create the SGLGIF Project Implementation Team (SGLGIF-PIT) in the Local Government Unit of Isabela City, Basilan.

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Section 1. CREATION. There shall be created a SGLG Incentive Fund Project Implementing Team to the Local Government Unit of Isabela City, Basilan.

Section 2. COMPOSITION. The SGLG Incentive Fund Project Implementing Team of the Local Government Unit of Isabela City, Basilan shall be composed of the following members:

Chairman: **HON. SITTI DJALIA A. TURABIN HATAMAN**
City Mayor

Co-Chairman: **HON. JHUL KIFLI L. SALLIMAN**
City Vice Mayor

Members: **ENGR. GAY PALAGTIOSA**
City Planning and Development Coordinator

ENGR. REYNALDO DAGOHY
City Engineer

MS. HAIAT AIRA. A. TAGURANAO
Acting City Budget Officer

MR. JABER I. TIPLANI
Acting City Accountant

MR. PEDRITO A. EISMA
City Administrator/BAGO Consultant

MR. ARNEL O. ALVAREZ
OIC-CLGOO

MR. EUGENE B. STRONG
City General Services Officer

Section 3. FUNCTION, DUTIES AND RESPONSIBILITIES. The SGLG Incentive Fund Project Implementation Team (SGLGIF-PIT) shall have the following function, duties and responsibilities:

1. Ensure that the project implementation abides the provisions on the DILG MC 2022- _____ dated _____;
2. Facilitate the preparation and submission of all documentary requirements for the release of the SGLG Incentive Fund Subsidy;




3. Assist in the preparation of the project proposal to be submitted to the Chairman of the SGLGIF-PIT for review and approval;
4. Assist in the preparation of the Program of Works, Detailed Cost Estimate and Detailed Engineering Design in case of Infrastructure project;
5. Prepare the project action plan and budget, subject to the approval of the LCE;
6. Determine and approve propose project to be funded by the SGLG Incentive Fund;
7. Monitor the progress and oversee the implementation of the SGLG Incentive Fund project;
8. Facilitate the preparation and submission to the DILG Regional Office progress reports of the following:
 - a. Monthly Submission of the Statement of Work Accomplished (SWA) every 5th day of the ensuring month
 - b. Submission of Statement of Report and Disbursement (SORD, as deemed necessary, when the contractor/administrator issues a progress billing
 - c. Reports on projects involving procurement of goods and services.
9. Submit Project Completion Report once project is completed supported with pictorials accompanied by the following:
 - a. Certification of Completion
 - b. Certificate of Turnover and Acceptance (if project is by contract)
 - c. 12 months warranty certificate signed by the Contractor
 - d. Final Report of Disbursements duly received and verified by the Local COA;
10. Performs such other functions related to the SGLG Incentive Fund Implementation and management as may be prescribed by competent authorities.


Section 4. MEETINGS. The SGLGIF-PIT shall have its meeting as it may deemed necessary, to discuss, assess, review, and evaluate any matters relative to its function as mentioned hereof.


Section 5. REPEALING CLAUSE. Previous issuance or any portion thereof, which are inconsistent with the provision of this Act are hereby amended, modified, suspended or repealed accordingly.

Section 6. SEPARABILITY CLAUSE. If any section or provision of this implementing Rules and Regulation is declared void, ineffective or invalid by a court of competent jurisdiction, the holding of such section or provision to be void or invalid for any cause

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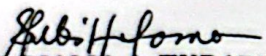
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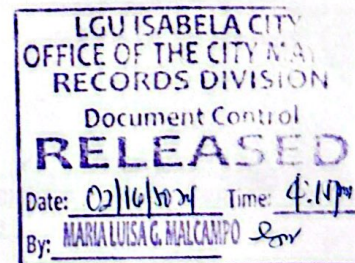
whatsoever shall in no way effect the validity of the remaining sections and provisions, which shall remain in full force and effect.

Section 7. EFFECTIVITY CLAUSE. This Implementing Rules and Regulations shall take effect immediately upon the date hereof and shall remain in effect until rescinded, repealed or amended.

SO ORDERED.

Done this 16th day of February 2024 at the office of the Local Government Unit of Isabela City, Philippines.



SITTI DJALIA A. TURABIN-HATAMAN
City Mayor





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